

HIGHLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES
April 23, 2014

Trustees Present: Vernie Coy, Joyce C. Rush, Joyce Simpson, Thomas Smith, Carl Tharman. Jason Taylor arrived at 8:00 p.m.

Call to Order: The regular meeting was called to order at 7:30 p.m. by Chairperson Rush in the Administration Building Conference Room on the Highland Campus.

Approval of the Agenda: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Agenda be approved as amended. Motion passed.

Approval of Minutes: It was moved by Mr. Coy, seconded by Mrs. Simpson, that the minutes of the March 26, 2014, Regular Meeting, and the April 9, 2014, Special Meeting be approved as presented. Motion passed.

Approval of Warrants: It was moved by Mr. Coy, seconded by Mrs. Simpson, that warrants numbered 412906 through 413272 be approved as presented. Discussion. Motion passed.

Public Comment: None.

Presentation of eWalkthrough Tool: Ms. Sarah Smith, Concurrent Coordinator, and Ms. Peggy Forsberg, Vice President for Academic Affairs, demonstrated the program available through Southwind Plains called eWalkthrough. The program is an observation tool utilized by evaluators that will provide immediate feedback to instructors.

Vice President Contract Approval: President David Reist recommended that annual contracts for the 2014-2015 academic year be renewed for the following administrators: Ms. Peggy Forsberg, Vice President for Academic Affairs; Dr. Craig Mosher, Vice President for Institutional Advancement; Dr. Cheryl Rasmussen, Vice President for Student Services. It was moved by Mrs. Simpson, seconded by Mr. Tharman, that the contracts for Forsberg, Mosher, and Rasmussen be renewed for 2014-2015 as recommended by the President with salaries to be set at a later date. Motion passed.

Summer Projects: President Reist presented bids for cleaning of the campus apartments. It was moved by Mr. Tharman, seconded by Mr. Coy, that the low bid of Hudspeth Cleaning Service, Inc., of St. Joseph, Missouri, be accepted as presented. Motion passed. President Reist discussed other summer projects to be completed including parking lot and street maintenance, apartment remodels, and concrete work.

Tuition Rates for 2014-2015: President Reist shared tuition and fee rates from community colleges around the state. He recommended a \$2 tuition increase across the board for 2014-15. Discussion. It was moved by Mr. Taylor, seconded by Mr. Coy, that a \$2 increase in tuition be implemented beginning Fall, 2014. Motion passed.

Room and Board Rates: President Reist provided the Trustees with current housing and dining rates at HCC and at the other Kansas community colleges who offer these amenities. He recommended a \$50 increase in student housing for 2014-15. Discussion. It was moved by Mrs. Simpson, seconded by Mr. Taylor, that student housing costs be increased by \$50 per semester for 2014-2015. Motion passed.

Health Insurance Premiums: President Reist informed the Trustees that Blue Cross/Blue Shield has informed him that premium renewal rates for next year will be decreasing by an average of 5 percent. He explained the current coverage options that can be utilized by employees. It was moved by Mr. Tharman, seconded by Mrs. Simpson, that the employee health insurance be renewed with Blue Cross/Blue Shield as presented. Motion passed.

Executive Session: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Board go into Executive Session to discuss acquisition of property at 8:35 p.m. for no more than 20 minutes. Motion passed. The Board reconvened to Regular Session at 8:55 p.m. It was moved by Mrs. Simpson, seconded by Mr. Coy, that the session be extended 10 minutes. Motion passed. The Board reconvened to Regular Session at 9:04 p.m.

Western Center at Baileyville: President Reist updated the Board on the progress of the Western Center at Baileyville.

Academic Affairs: No report.

Institutional Advancement: Dr. Craig Mosher, Vice President for Institutional Advancement, informed the Trustees that the Foundation Board will hold their next meeting on April 28, 2014, and the Alumni Board of Directors will meet on April 29, 2014. He updated the Board on advertising plans that the Marketing Committee is currently working on and considering.

Student Services: Dr. Cheryl Rasmussen, Vice President for Student Services, shared a marketing piece highlighting free online courses to high school students this summer under Senate Bill 155. She discussed enrollment numbers, scholarships awarded thus far, and a campus visit report.

Finance/Operations Report: Mr. Jerry Reid, Interim Vice President for Finance/Operations, provided the Trustees with current operating cash balances and bank account summaries.

Trustees' Report: No report.

President's Report: President Reist discussed Legislative issues and news, informing them that Senate Bill 434 passed. This is an incentive program which would allow students who completed their GED to take technical courses for free. He noted that House Bill 2506 which removed tenure from K-12 does not affect community colleges at this time.

President Reist noted that House #8 in Atchison, built by the Building Trades program, will soon be listed on the market. He provided an update on recent personnel changes, reviewed recent athletics activities, and highlighted upcoming activities at the College. Commencement at the Technical Center will be held on May 15 and at the Highland Campus on May 16 at 7:00 p.m.

Announcements: None.

Executive Session: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Board go into Executive Session at 9:53 p.m. for no more than 10 minutes to discuss contract negotiations. Motion passed. The Board reconvened to regular session at 10:03 p.m.

Executive Session: It was moved by Mrs. Simpson, seconded by Mr. Coy, that the Board go into Executive Session at 10:03 p.m. for no more than 10 minutes to discuss Non-Elected Personnel. Motion passed. The Board reconvened to regular session at 10:13 p.m.

Adjournment: Chairperson Rush declared the meeting adjourned at 10:14 p.m.